

## **GRANT INFORMATION AND TIMELINE**

The Board of Trustees and staff welcome you to the grant application submission portals. Please note that all correspondence between the Foundations and applicants will be sent to the email address of record, therefore we encourage the individual responsible for submitting grant applications to sign in to the portal and ensure all information is accurate.

### **Organization Eligibility Information:**

- Is your organization a 501(c)(3) public charity?
- Do your programs benefit the residents of Tri-State Area?  
*(Tri-State Area = Ohio/Indiana/Kentucky within the Greater Cincinnati Area)*
- Will your organization's project enhance opportunities in areas of musical arts, cultural arts, education, environment or health?

### **Select the appropriate Foundation that best fits your project:**

- **L&L Nippert Charitable Foundation** – cultural arts, education, environment or health.
- **Louise Dieterle Nippert Musical Arts Fund** – musical arts.

## **TIMELINE**

**June 1 - Grant Application Submission Begins** - Portal opens. Please note: The Grant Application derives from most questions on the Ohio Common Grant Application Short Form.

**July 15 - Year End Reports Reminder** - For funds granted the prior calendar year. Prior awarded organizations will receive a reminder via email, for the September 1 deadline.

**August 1 - Grant Application Deadline** - Portal closes at 11:59 PM EST.

**September 1 - Year End Reports Due** - For funds granted the prior calendar year. Prior awarded organizations must submit a Year End Report.

**December - Application Status** - Applicants will be contacted via email no later than December 31.

### **IMPORTANT**

If awarded, applicants are required to upload an Acknowledgement Letter on the organization's letterhead within **3 business days** after receipt of funds. The Acknowledgement Letter serves as a confirmation that the funds have been deposited into the bank of record and must include:

- The amount awarded.
- The IRS-required language, "**No goods or services were provided in return for your contribution.**"

Due to IRS rules and the severity of penalties, awarded organizations that fail to acknowledge receipt of funds will be prohibited from submitting a grant request for a period of not less than five years.

**Should you need any assistance, our team can be reached via email ([RCOinfo@therandolphcompany.com](mailto:RCOinfo@therandolphcompany.com)) or by phone (513-891-7144).**